

- These instructions/images may vary depending on the device model you are using.
- This installation will take a few minutes to complete so please do take the time to complete each step in this guide to get the best experience.
- Please be mindful that the previous app named 'MediaCell+' has now been rebranded to the new & latest 'Ipsos MediaCell+' app.

### Step #1

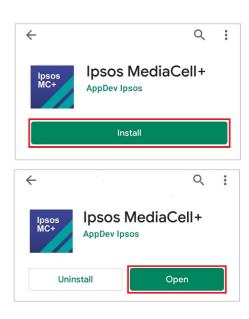
### **Downloading & Installing Ipsos MediaCell+**

Once Google Play Store has opened on the 'Ipsos MediaCell+' page.

Please tap '<u>Install</u>'

The app will begin to download and install.

Once installed, tap 'Open'



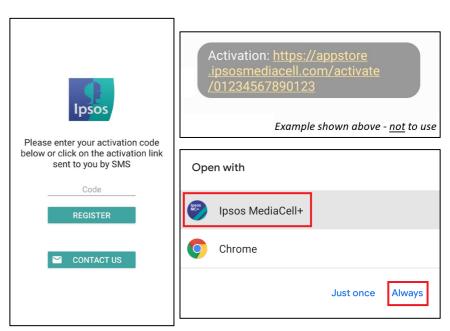
### Step #2

### **Activate Ipsos MediaCell+**

You will need to activate 'Ipsos MediaCell+' with the activation code we've sent you by Email/SMS message.

Please open this message/email on your smartphone and <u>tap on your Activation Link.</u>

Note: If prompted after tapping the link, select 'Ipsos MediaCell+' and tap 'Always'.



### Step #3

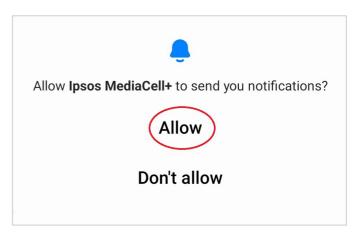
# Notifications Permission (Devices running Android 13+ only)

Ipsos MediaCell+ requires permission to be able to send you notifications on your device. We require this permission to be able to:

- Notify you if your setup appears incomplete which may affect your ability to earn rewards.
- Ask you some questions regarding data collected from your device.

We will <u>never</u> use this feature to send you any advertisements.

# We would like to send you notifications so that we can stay in touch with you about your panel participation. We will notify you if there is an issue, or when we'd like to ask you a question about your data. We will never send you any advertisements. Clicking 'NEXT' will open the Notification Permission for you to choose.



- On the onboarding screen for Notifications, please tap 'Next'.
- You will now be prompted the Notification permission, please tap 'Allow'.



### Step #4

### **Legal Acceptance**

Please read and accept the following legal screens:

- Privacy Declaration
- 2. Terms of Use
- 3. Privacy Policy

You will need to scroll completely to the <u>bottom of the screens</u> before the 'Accept' button is available.

**No data** is collected/sent on or from your device until these legal terms have been accepted.

### Terms of Use **Privacy Policy Privacy Declaration** Please read through and accept the Please read through and accept the Please read through and accept the policy. This is the same agreement policy. This is the same agreement policy. This is the same agreement that you accepted at recruitment that you accepted at recruitment that you accepted at recruitment to the panel. Please scroll to the to the panel. Please scroll to the to the panel. Please scroll to the bottom in order to accept. bottom in order to accept. bottom in order to accept. vve keep our privacy policy under regular Unline activities: Search terms you enter 11. Incompass team review and we let you know of any and the results of such searches, the contacts updates. Our privacy policy was last videos you view, information you enter into updated on 9<sup>th</sup> March 2021. forms, materials you download or upload, You can contact the inCompass team by advertisements you see, information and sending an email content on sites or apps that you visit or **Useful Links** to <a href="mailto:support@incompass.me.uk">support@incompass.me.uk</a> or calling use and with which you interact and may on their Freephone helpline 0808 1295701 include personal, financial and health Ipsos MORI: www.ipsos-mori.com or sending a SMS on 07507308591. information. Ipsos Group: www.ipsos.com Alternatively, you can also contact them by System information: Information about writing to: Information Commissioner's Office: the device and browser that you are www.ico.org.uk running, the IP address, how the inCompass Panel application is operating, and which other Ipsos MORI World organisation for market research applications are installed, running or have Kings House ESOMAR: www.esomar.org been removed whilst this app is installed, **Kymberley Road** information on the phone usage like the Market Research Society: Harrow battery level, if on charge, usage of the https://www.mrs.org.uk/ HA1 1PT screen and motion. **ACCEPT DECLINE DECLINE ACCEPT DECLINE ACCEPT**

### Step #5

### **App Permissions**

You will now be prompted to allow the required <u>app permissions</u> that Ipsos MediaCell+ requires to function correctly.

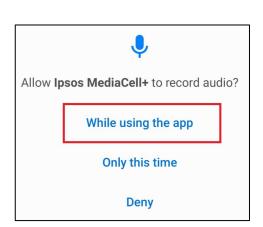
We <u>do not</u> under any circumstances record or listen to phone calls.

### Permission 1 of 2

### **Microphone Permission**

Required for the app to listen for digitally encoded television & or radio broadcasts.

 Tap '<u>Allow</u>' or '<u>While using the app</u>' to continue.

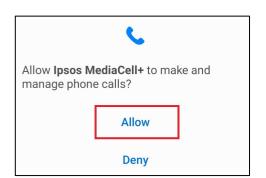


### Permission 2 of 2

### Manage/Make Phone Calls

To avoid interrupting any received, started or ongoing phone calls, Ipsos MediaCell+ needs access to 'read the phone state'.

Tap '<u>Allow</u>' to continue.





### Step #6

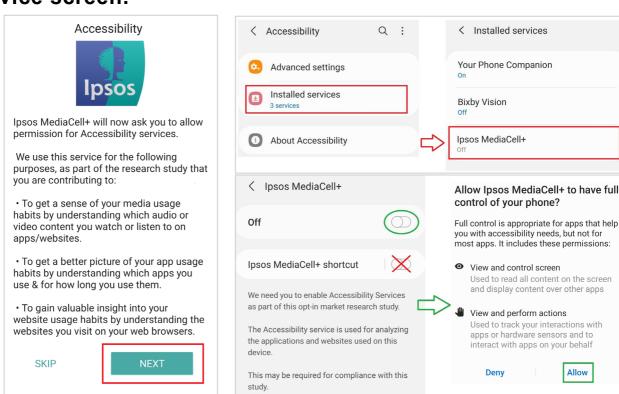
### **Enabling Accessibility Service**

Ipsos MediaCell+ will now prompt you to enable 'Accessibility Services' for the app.

We require accessibility services to explicitly:

- ✓ View which apps are being used in the foreground on your device to understand the amount of time spent per app.
- ✓ To view your device browser address bar to read website links & how websites are being accessed.

We do <u>not</u> under any circumstances ever modify what you see on your device screen.



Scroll down and tap '<u>Next</u>'.

You will then be taken to your phone's 'Accessibility' settings.

Find & tap '<u>lpsos MediaCell+</u>' and turn the toggle from <u>OFF</u> to <u>ON</u>.

Now please kindly return back to the Ipsos MediaCell+ app to continue.

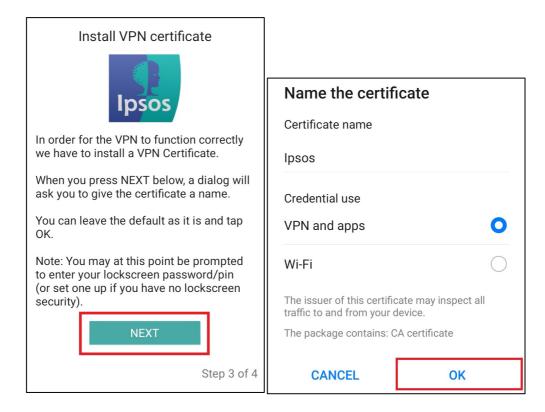


### Step #7

### **Install VPN Certificate**

### For devices running Android 10 or under

[For devices running Android 11, please skip to the next page]



Tap 'Next'

**Note**: You may at this point be prompted to enter your lock screen password/ pin – please enter this.

You will now be prompted to name the certificate, you can leave this
as it is & tap 'OK' to save the VPN Certificate.

If you've done the above please kindly move directly to <u>Step 8</u> to continue.



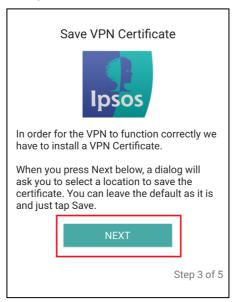
# For devices running Android 11 only

On Android 11 devices, users need to:

- Save the VPN certificate first.
- 2. Install the CA certificate manually from the device 'Settings' menu.

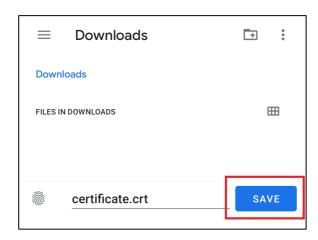
### Save VPN Certificate

Tap '<u>Next</u>', this will open your files app



Tap 'Save' to save our certificate file (.crt).

Please remember the place you have saved this file (by default, "**Downloads**" folder) ~ you will need to find this file in the next step.

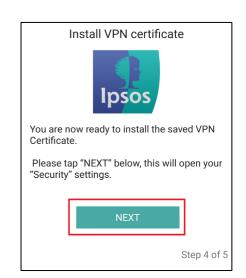




### **Installing the Saved VPN Certificate**

You are now required to **INSTALL** the certificate file that you saved previously.

 Please tap '<u>Next</u>' – this will open your device 'Security' settings menu.



The exact location will differ depending on device model/manufacturer. To best assist, we have added a table below for where you *may* find the setting to install the saved certificate.

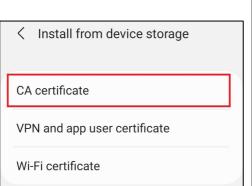
**Note**: You can also open your Settings app and click search for 'certificate' to maximise your chance of locating the setting you need.

Manufacturer	Possible Setting
Samsung	<ul> <li>Open 'Settings' &gt; 'Biometrics and security' / 'Security and privacy' &gt;     'Other security settings' &gt; 'Install from device storage' &gt; 'CA Certificate'</li> </ul>
Google Pixel	<ul> <li>Open 'Settings' &gt; 'Security' / 'Security &amp; Privacy' &gt; 'More Settings' / 'Encryptions and credentials' &gt; 'Install a certificate' &gt; 'CA Certificate'</li> </ul>
Nokia / Motorola	<ul> <li>Open 'Settings' &gt; 'Security' &gt; 'Advanced' / 'Encryptions &amp; credentials / certificates' &gt; 'Install from storage/certificate' &gt; 'CA Certificate'</li> </ul>
Huawei	<ul> <li>Open 'Settings' &gt; 'Security' &gt; 'More Settings' &gt; 'Encryptions &amp; credentials'</li> <li>&gt; 'Install from storage' &gt; 'CA Certificate'</li> </ul>
OnePlus	<ul> <li>Open 'Settings' &gt; 'Password &amp; security' &gt; 'System security' &gt; 'Credential storage' &gt; 'Install certificates from storage' &gt; 'CA Certificate'</li> <li>Open 'Settings' &gt; 'Security &amp; lock screen' &gt; 'Encryptions &amp; credentials' &gt; 'Install from SD Card' &gt; 'CA Certificate'</li> </ul>
Oppo / Realme	<ul> <li>Open 'Settings' &gt; 'Security' &gt; 'Credentials Storage' &gt; 'Install certificates from storage' &gt; 'CA Certificate'</li> </ul>
Xiaomi	<ul> <li>Open 'Settings' &gt; 'Password &amp; Security' &gt; 'Privacy' &gt; 'More security settings' / 'Encryptions &amp; credentials' &gt; 'Install rom storage/certificate' &gt; 'CA Certificate'</li> </ul>



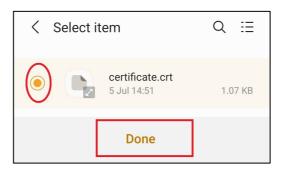
Find and tap '<u>CA certificate</u>' (in the following security warning, tap

'Install anyway')





 To install the saved certificate, please find the certificate you saved and tap/select the certificate (.crt) ~ if prompted, please tap 'Done'.

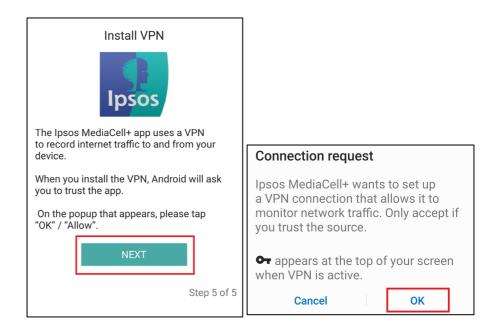


### Step #8

# Enable the VPN Connection

Ipsos MediaCell+ needs permission to run the VPN on your device.

- Please tap 'Next'
- Once more, tap '<u>OK</u>' /
   '<u>Always Allow</u>' to the
   connection request that
   appears.



Please continue to the next page to complete the final step of your installation of Ipsos MediaCell+.

### Step #9

### **Disable Battery Optimisation**

The Android operating system that your device runs on can become aggressive in closing background apps/services.

 To prevent any impact to your compliance, using the possible settings below, please kindly check and turn off battery optimisation against lpsos MediaCell+.

The exact location will differ depending on device model/manufacturer. To best assist, we have added a table below for where you *may* find the setting(s) that can affect the running of the app.

Note: You can also open your Settings app and click search 'battery' or 'optimise' to maximise your chance of locating the setting you need.

Manufacturer / Android Version	Possible Setting
Android 12+	<ul> <li>Open 'Settings' &gt; 'Apps' &gt; Find &amp; tap 'Ipsos MediaCell+' &gt; 'Battery' /     'App battery usage' &gt; Set to 'Unrestricted'.</li> </ul>
Android 11 or lower	<ul> <li>Open 'Settings' &gt; 'Apps' &gt; Tap 'More Options' / 'Advanced' &gt; 'Special App Access' &gt; Tap 'Optimise Battery Use' &gt; Tap the dropdown and select 'Not optimised' and select 'All Apps' &gt; Find &amp; tap 'Ipsos MediaCell+' &gt; Tap 'Don't optimise'.</li> </ul>
Xiaomi devices	<ul> <li>Open 'Settings' &gt; 'Privacy protection' &gt; 'Special permissions' &gt; Tap 'Battery optimisation' &gt; Tap the dropdown and select 'Not optimised' and select 'All Apps' &gt; Find &amp; tap 'Ipsos MediaCell+' &gt; Tap 'Don't optimise'.</li> <li>Open 'Settings' &gt; 'Apps' &gt; 'Permissions' &gt; Tap 'Autostart' &gt; Find &amp; turn on the toggle for 'Ipsos MediaCell+'.</li> </ul>
Oppo/OnePlus	<ul> <li>Open 'Settings' &gt; 'Battery' &gt; 'More battery settings' &gt; 'Optimize battery use' &gt; Find and tap 'Ipsos MediaCell+' &gt; Tap 'Don't Optimize'.</li> <li>Open 'Settings' &gt; 'Apps' or 'App Management' &gt; Find &amp; tap 'Ipsos MediaCell+' &gt; Tap 'Battery usage' &gt; Select 'Allow background activity' + Enable 'Allow auto-launch'</li> </ul>

### YOU'RE ALL SET

The Ipsos MediaCell+ app should now be up and running!

### Status Bar (see below):

- 1. You will see the 'Ipsos MediaCell+' app icon and VPN Key at the top.
- 2. Only Android 12+ devices will show a 'green' microphone icon.

### **Notification Panel (see below):**

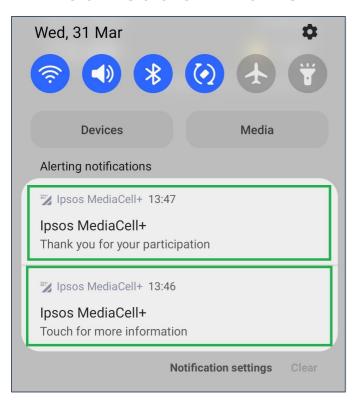
You will see two notifications for 'lpsos MediaCell+' app.

**Note**: These icons and notification messages may vary depending on the device model being used.

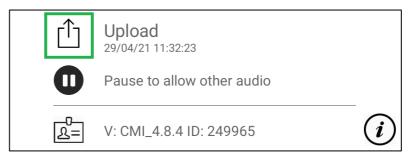
### **Status Bar**



### **Notification Panel**



## In-App 'Upload' Button



You can tap the '**Upload**' icon (highlighted above) in the 'lpsos MediaCell+' app if you wish to upload data manually.